

Election of Regional Executive Vice-Presidents at Regional Meeting

Presented by Constitution and Administrative Committee (CAC)

<p>Revise Election Processes to Enable Election of Regional Executive Vice-President at the Respective Regional Meeting</p>
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1. Introduction

CAC was tasked by the Executive Board (EB) to propose changes to allow election of Regional Executive Vice-Presidents (Regional EVP) at the respective Regional Meetings.

2. Discussion

Current Constitutional Articles and Bye-Laws specify that:

- Elections to the EB are currently conducted at Annual Conference for two (2) year terms.
- Elections are conducted on alternate years for half of the EB to ensure continuity
 - For example, Executive Vice-Presidents Americas and Europe are elected in even years; and
 - Executive Vice-Presidents Africa, and Middle East, and Asia and Pacific are elected in odd years
- Proxies may not be utilised for elections to the EB
- Regional EVPs are elected at Annual Conference in Committee A with voting limited to those Member Associations (MAs) present from the applicable region.
 - *Note: Some MAs may not be able to attend Annual Conference, or may be engaged in activities in other concurrent committees. Accordingly there may be some impact upon representation for the vote*
- Elections are “ratified” by the full membership of the Federation upon acceptance of the Committee A report
- Newly elected officials assume responsibility for their new roles at the completion of Annual Conference

Regional Meetings provide an opportunity for broader representation from MAs and are held within the region. This can provide opportunity for reduced travel costs associated with attendance.

Given the complexity of regional affairs and number of contacts involved, there may be advantage in allowing a longer handover/takeover (where required) between Regional EVPs.

3. Conclusions

There is opportunity to provide greater representation in elections to the Executive Board for Regional EVPs by conducting those elections at the respective Regional Meeting immediately prior to Annual Conference. Timing for such elections should respect the schedule specified in the IAM for assumption of responsibilities at the Annual Conference.

This would mean that:

- *Executive Vice-Presidents Americas and Europe would be elected in the Regional Meeting falling in an **ODD** year for assumption of responsibility in the **EVEN** year (immediately following) Annual Conference; and*
- *Executive Vice-Presidents Africa, and Middle East, and Asia and Pacific are elected in the Regional Meeting falling in an **EVEN** year for assumption of responsibility in the **ODD** year (immediately following) Annual Conference*

Ratifications of election of Regional EVPs by the broad membership currently provides opportunity for a valid election to be rejected by MAs not of the respective region. This appears to be at odds with the requirements to be elected only by Directors from the appropriate region.

Rule applicable to election at Conferences (Annual or Special) should also apply to elections at Regional Meetings.

Assuming responsibility for the new roles as Regional EVPs at completion of the Annual Conference, allows for an extended handover/takeover and simplifies onboarding processes with other elected officials (particularly to the EB).

4. Recommendations

4.1. That elections for Regional Executive Vice-Presidents be conducted at the respective Regional Meeting immediately prior to the Annual Conference in accordance with the election schedule as defined in the IFATCA Constitution and Administrative Manual.

4.2. It is recommended that the IFATCA Constitution and Administrative Manual be amended as follows:

4.3. ARTICLE V - EXECUTIVE BOARD

ELIGIBILITY AND ELECTION TO THE EXECUTIVE BOARD

2.1. The Officers of the Federation shall be current or retired professional members of a Member Association. The Executive Vice-President Africa and Middle East, the Executive Vice-President Americas, the Executive Vice- President Asia and Pacific, and the Executive Vice-President Europe shall be a member of a Member Association from the respective Region. (Arusha 08.A.18)

2.2. Candidates for an elective office may be nominated only by Member Associations. A candidate's nomination need not necessarily be from their Member Association but in any event must have received the approval of their Member Association. (Toronto 17.A.5)

2.3. The officers shall be elected by a majority vote of the Directors, normally at ~~an~~ Annual ~~or respective Regional Meeting, as applicable~~. However, the election of Officers may also be included in the agenda of a Special Conference.

2.4. Newly elected Officers shall take office at the conclusion of the Annual Conference at which ~~they are elected their term commences~~. They are elected for two years and are eligible for reelection. The Officers shall retire on an agreed schedule of rotation. (Ottawa 94.A.24)

2.5. The procedure for nomination and election, the schedule of rotation and maximum terms of office shall be specified in the Bye-Laws.

4.4. ARTICLE IX - UNFORESEEN CIRCUMSTANCES

MEMBERS OF THE EXECUTIVE BOARD

1.1. In the event that any elective officer of the Executive Board is unable, for whatever reason, to fulfil the term for which they were elected, the provisions of this Section shall prevail. (Toronto 17.A.5)

1.2. If the vacancy is that of the President and Chief Executive Officer, the Deputy President shall take over as acting President until the next Conference.

1.3. If the vacancy is that of any other elective officer (including that of Deputy President should they assume the office of President and Chief Executive under para 1.2 above) the Executive Board may fill the position as specified in the Bye-Laws. (Marrakech 00.A.20, Toronto 17.A.5)

1.4. In the event of suspension of membership of the Member Association of which the elective officer of the Executive Board is a professional member, such elective officer shall, except as in 1.1. and as outlined in 1.2. and 1.3., continue to hold office until the next Annual or Special Conference following suspension. At such Conference the office shall be filled as per [Article V, Section 2](#) and according to the Bye-Laws. (Arusha 08.A.19)

1.5. In the event of termination of membership of the Member Association of which the elective officer of the Executive Board is a professional member, such elective officer shall be deemed to have resigned at the effective date of termination and

the provisions of 1.2. and 1.3. shall come into effect. (Arusha 08.A.20)

1.6. In the event that there is no candidate for election to a position within the Executive Board ~~at Annual Conference~~, the Executive Board will assume the duties normally associated with the post.

- 4.5. Add new definition of “conference to include application to Regional Meetings as indicated below

PART 2 ADMINISTRATIVE POLICY (BYE-LAWS)

2. DEFINITIONS

2.1. Area of Representation: An area defined for IFATCA representation purposes which may be an ICAO state, a non-ICAO state, a territory or the area of jurisdiction of a duly constituted international Organisation.

2.2. Bye-Laws: The Bye-Laws (or By-Laws) of IFATCA.

2.3. Constitution: The Constitution of IFATCA.

2.4. Conference: The Annual Conference, Special Conference, or Regional Meeting of IFATCA at which elections are conducted, policy, procedure and guideless of the Federation are determined by Directors.

Renumber subsequent existing paragraphs 2.4. – 2.19. to 2.5 – 2.20 respectively

- 4.6. **PART 2 ADMINISTRATIVE POLICY (BYE-LAWS)**

4. Conferences

6. VOTING

6.1. General

6.1.7. When a Committee or Plenary recommendation has been properly referred to a secret ballot, or in the case of an election for a Standing Committee, each Director will identify themselves to the appropriate balloting officer and will thereupon be issued with the same number of ballot papers as votes they have earlier been identified as having assigned to them in accordance with [Part 2, Chapter 4, paras 5.6 to 5.10](#). (Toronto 17.A.5)

For voting ~~in Committee A~~ on Regional Executive Vice-President positions, ballot papers shall only be issued to Directors from Member Associations belonging to the Region concerned **at the respective Regional Meeting. The result of these elections will be referred to final Plenary at the following Annual Conference for information. It shall not be subject to ratification by other than the Regional Member Associations eligible to vote.**

Proxy votes shall not be valid for any vote ~~in either Committee A or in Plenary~~ for the election of Officers of the Executive Board.

Should there be only one candidate nominated for a position on the Executive Board, then a ballot is not necessary ~~in Committee A~~ and that candidate shall automatically be recommended to the Final Plenary session of Conference. Should there be only one candidate nominated for the position of Chair of a Standing Committee, then a ballot is not necessary in the relevant Conference Committee and that candidate shall be deemed elected as Chair. This will be confirmed upon acceptance of that Committee’s report to the Final Plenary session of Conference. (Toronto 17.A.5)

Should there be fewer, or the same number, of Member Associations nominated for the number of positions allowed on a particular Standing Committee, then a ballot is not necessary and all nominated Member Associations shall be deemed elected to that Standing Committee. (Arusha 08.A.16)

4.7 5. Executive Board

1. OFFICERS IN THE EXECUTIVE BOARD

1.1. Voting and Non-Voting Officers of the Executive Board

The Officers of the Executive Board are:

Voting members:

- President and Chief Executive Officer
- Deputy President
- Executive Vice-President Finance
- Executive Vice-President Professional
- Executive Vice-President Technical
- Executive Vice-President Africa and Middle East
- Executive Vice-President Americas
- Executive Vice-President Asia and Pacific
- Executive Vice-President Europe (Frankfurt 89.A.70; Bournemouth 92.A.55, Toronto 17.A.5)

Non-Voting members:

- Office Manager
- Liaison Officer to the ICAO Air Navigation Commission
- Communications Coordinator

Note: Non-voting members of the Executive Board listed above are appointed positions

1.2. Notification of Changes to the Appropriate Authorities

1.2.1. Changes in the Officers of the Executive Board shall be provided to the appropriate authorities immediately after the end of the Annual Conference. (Melbourne 75.A.21; Gran Canaria 14.A.19)

ELIGIBILITY AND ELECTION

2.1. Election Intervals

2.1.1. Nominations for the election of EB-officers will be made at the following intervals, and their terms of office shall be as depicted below:

YEAR OFFICE TERM

Even President and Chief Executive Officer

Executive Vice-President Finance

2 years

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Executive Vice-President Professional

Executive Vice-President Americas

Executive Vice-President Europe

Odd Deputy President

Executive Vice-President Technical

Executive Vice-President Africa and Middle East

Executive Vice-President Asia and Pacific
2 years

Note: Regional Executive Vice-Presidents will be elected at the respective Regional immediately prior to the Year and Term of Office specified above

2.2. Nomination Procedure

2.2.1. A request for nomination of Officers shall be sent to the Member Associations in advance of the Conference.

2.2.2. Member Associations shall submit to the IFATCA Office nominations for Officers at least sixty days before the **Regional Meeting in respect of Regional Executive Vice-President position, and Annual Conference for all remaining positions**, and at least thirty days before a Special Conference. If no properly submitted nomination for an Executive Board position is received by the aforementioned dates, the Executive board shall invite all Member Associations to make late nominations to the vacant position(s) for consideration at conference. Late nominations will not be accepted if a valid nomination has been made in accordance with this clause. Nominations submitted to the Office after the closing date will not be accepted, except as specified above. (Lyon 76.A.22; Tunis 96.A.43, Virtual Conference 22.A.10)

2.2.3. Only one candidate for each function of Officer shall be nominated by each Member Association. Candidates need not be a member of the nominating Member Association, but must be a Professional Member of the Federation, and have received the approval of their Member Association. (Cairo 81.A.13)

2.2.4. The Member Association of the nominee shall not, in any way, attempt to interfere with the business and decisions of the Executive Board, through any kind of pressure upon the nominee.

2.2.5. The letter of approval of nomination shall be countersigned by the President or designate of the nominee's Member Association. (Nicosia 77.A.29)

2.2.6. At least thirty days before the Annual Conference, **or Regional Meeting in respect of election of Regional Executive Vice-Presidents**, and as early as possible prior to a Special Conference, the IFATCA Office shall notify the Member Associations of the list of nominees who have accepted nomination. (Lyon 76.A.22)
(Brussels 1964; Reykjavik 1973, Lyon 1976, Acapulco SPL 90.A.3 Christchurch 93.A.25, Jerusalem 95.A.23, Tunis 96.A.44, Taipei 97.A.30, Santiago 99.A.23, Buenos Aires 03.A.16).

a) The list of candidates shall be presented to Committee A in a working paper from the Executive Board **for elections conducted at Annual Conference, or Special Conferences. A list of candidates for Regional Executive Vice-President shall be presented to the respective Regional Meeting** (Amended Marrakech 00.A.24)

b) Each candidate may make a statement to the Committee advising their reasons for seeking office, intended objectives whilst in office and any other relevant information the candidate may wish to include.

If the candidate is unable to attend **Committee A the respective Conference or Meeting at which the election for which they have nominated will be conducted**, their statement may be read by a nominee of the candidate. (Toronto 17.A.5)
Such statements shall not exceed 500 words.

c) In the case of voting on Regional Executive Vice President positions, the Directors from Member Associations belonging only to the Region concerned

shall agree **at the respective Regional Meeting** on a majority proposal of the candidates for the particular office becoming vacant, ~~which shall be submitted to the Plenary meeting of the Conference for final election.~~ (Amended Buenos Aires 03.A.16)

For other positions, the Committee shall agree on a majority proposal of the candidates for the offices becoming vacant, which shall be submitted to the Plenary meeting of the Conference for final election. (Amended Buenos Aires 03.A.16)

d) Where there is only one candidate, that candidate shall be accepted without a ballot by the Committee for recommendation to Plenary. Where there are more than two candidates, and no candidate receives a majority of the votes cast at the first ballot, there shall be a run-off election of the two highest polling candidates. The results of the run-off election shall determine the winner, which shall be submitted to the Plenary meeting of the Conference for final election. (Amended Buenos Aires 03.A.16)

e) In the event of a tie between two candidates for elective office, a second ballot shall be held. The results of the second ballot shall determine the winner, which shall be submitted to the Plenary meeting of the Conference for final election. In the event the second ballot results in a tie, both candidates will be submitted to Plenary, which shall decide the issue. (Buenos Aires 03.A.16)

f) A candidate must receive a majority vote at Plenary to be elected to the Executive Board. In the event of a tie in Plenary, the Chair shall cast the deciding vote. (Buenos Aires 03.A.16)

(Brussels 1964; Reykjavik 1973, Lyon 1976, Acapulco SPL 90.A.3 Christchurch 93.A.25, Jerusalem 95.A.23, Tunis 96.A.44, Taipei 97.A.30, Santiago 99.A.23, Buenos Aires 03.A.16).

5. References

[IFATCA Constitution and Administrative Manual 2022](#)

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